

***Please Silence your cell phones
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speaking into the microphone**

**Regular Meeting Agenda
June 3, 2014
6:30 p.m.**

6/2/2014 2:59:00 PM

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Public Comments
5. Mayor's Report
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the Minutes of the Meeting of May 21, 2014 as submitted.
9. Motion to approve the RSVP Claims as submitted.
10. Motion to approve the Docket of Claims dated June 3, 2014, as submitted.
11. **Planning & Zoning:**
Patricia Cox appeared before the commission with a request for conditional use in order to install a 12' x 24' accessory building on her property located at 110 Grass Street. There is an existing 420 square foot pool house, therefore she is requesting conditional use since the combined footage exceeds the 500 square feet allowed for accessory structures in R-1 zoning. Legal description: Lot 5, Idlewood Subdivision #1, City of Waveland, Hancock County, Mississippi.

Clarence Harris moved, seconded by Jay Fountain to recommend that the Board of Mayor and Aldermen approve the applicant's request to construct a 12' x 24' storage building and to allow electricity for lights only, no plumbing in the accessory structure, and must meet all applicable city codes and ordinances.
12. Motion to approve Rental Agreement between the City of Waveland and Pitney Bowes, Inc. for the rental of Postage machine for use in City Hall, in the amount of \$116.26 per month, contingent upon review and approval by City Attorney Gary Yarborough. (\$10.00/month decrease in fee from prior year)
13. Motion to ratify and accept Hancock Bank as lowest and best quote for lease purchase of one tractor and boom arm mower (\$78,638.96) for the Streets Department at a rate of 1.39% over 3 years.
14. Motion to approve an agreement with American Municipal Services (A.M.S.) to perform debt collection services for the Municipality as it relates to the Court and Utilities Departments. A.M.S. will add 25% to the amount owed to the City as their fee. The City will receive the full amount of the debt +25% and remit the 25% fee back to AMS through a docket payment, effectively costing the City \$0.
15. Motion to approve the annual contract with Alternative Sentencing and Arrest Programs (ASAP), Inc. for the term June, 2014 to June 2015.
16. Spread on the minutes Tammy Fayard's completion of the Municipal Clerks Certification Program and graduation as Certified Deputy Clerk.
17. Motion to approve the following changes in the Waveland Fire Department:
 - a) Transfer Fire Fighter Norman Loustalot from Part-Time to Full-time (Replacing Firefighter Justin Fayard who will remain a part-time firefighter) and approve his attendance at the MS. State Fire Academy. Cost to the City will be a reimbursable fee of \$1,325.00, per diem for evening meals for 6 weeks, and use of a city vehicle.
18. Motion to approve Contract Agreement (including Notice of Award) between the City of Waveland and Hensley R. Lee Contracting, Inc. and authorize the Mayor's signature thereon, in the amount of \$195,700.00 for the Water System Extension Annex Area-Mater Meter Connection Project, contingent upon review and approval by City Attorney Gary Yarborough.

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19. Motion to approve Change Order No. 5 from David Rush Construction, LLC. in the amount of \$32,463.00 for the following changes to the Beach Facility Improvements Project (Veterans Memorial) being listed: (Items a – d)
 - a) Provide a 1.5” surface overlay on top of the existing asphalt parking lot at a cost of \$21,420.00
 - b) Stripe the parking lot to accommodate 85 parking spaces including 4 handicapped spaces at a cost of \$1,600.00.
 - c) Install 1 lighted pole across from the existing light pole at a cost of \$6,593.00.
 - d) Install a 150’ fence at the volleyball area to match the existing fence at the Veterans Memorial at a cost of \$2,870.00.
20. Motion to discuss and approve Tidelands projects to be considered and applied for- Fiscal Year 2016 Tidelands Application. Mickey Lagasse with Compton Engineering will be present.
21. Motion to approve *DSL by Air* as the lowest, best and most responsive bid for the Non-Exclusive Lease for Access to the City of Waveland Water Towers for Internet Service Providers, in addition to approving the Water Tower Access Agreement with *DSL by Air*, contingent upon review and approval by City Attorney (As tabled from the May 21, 2014 Meeting).
22. Motion to approve the Tower Lease Agreement between *DSL by Air* and the City of Waveland for lease space on the Water Towers, contingent upon review and approval by City Attorney (As tabled from the May 21, 2014 Meeting).
23. Motion to approve Change Order #16 from DNP, INC. for an addition of 5’ to the Elevator Tower being built at the Fire Station on Coleman Avenue in the amount of \$17,736.25, along with a contract time extension of two months from ‘Notice to Proceed’ if approved. MDA has approved funding. (As removed from the May 6, 2014 Meeting & tabled May 21, 2014; City Attorney to discuss w/Architect).
24. Motion to approve Contract Modification No. 4 to the Architectural Contract with BDA, PLLC. for services related to the elevator tower, an additional 5’, in the amount of \$1,755.89 – Coleman Avenue Fire Station. Note: Digital Engineering will no longer be reviewing change orders on this project. (As removed from the May 6 and tabled May 21, 2014 Meetings; City Attorney to discuss w/Architect)
25. Motion to approve the following invoices submitted by various contractors and vendors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant source, as listed (Items a-d):
 - a) Invoice 0074702 from Pickering Firm, Inc. in the amount of \$3,454.50 – Citywide Drainage Improvements Project.
 - b) Pay Application #6 from David Rush Construction, LLC. in the amount of \$61,376.71 – Beach Facility Improvements Project (Veterans Memorial). (on current docket)
 - c) Payment Application #6 from Huey Stockstill, Inc in the amount of \$225,160.44 – Citywide Paving and Overlay Project.
 - d) Invoice 3699050814 from The Beta Group in the amount of \$1,706.00 – Beach Facility Project (Veterans Memorial).
26. Motion to Adjourn