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**Regular Meeting Agenda
August 5, 2014
6:30 p.m.**

8/1/2014
4:48:19 PM

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Bruce Newton with Digital Engineering present to address Board regarding Water Department 25% match on Jeff Davis/Gulfside Project; water connection issue regarding Change Order #2 from Hensley R. Lee (approved by Board 5/21/14).
5. Public Comments
6. Mayor's Report
7. Attorney's Comments
8. Aldermen's Comments
9. Motion to approve the Minutes of the Meeting of July 16, 2014 as submitted.
10. Motion to approve the Docket of Claims dated August 5, 2014, as submitted.
11. Motion to approve Change Order #16 from DNP, Inc. in the amount of \$17,736.25 related to the City Hall/City Hall Annex Project; specifically the elevator for 307 Coleman Avenue Fire Station.
12. Motion to approve Contract Modification No. 4 to the Architectural Contract with BDA, PLLC. for services related to the elevator tower, an additional 5', in the amount of \$1,755.89 – Coleman Avenue Fire Station. Note: Digital Engineering will no longer be reviewing change orders on this project.
13. **Planning and Zoning**
 - a. **The City of Waveland** requests a zoning change from CO-1 to CO-2 on the properties located at 111, 113, 115, & 117 North Beach Boulevard. Legal description: Block 6 lots 5-8, Waveland Terrace Subdivision, City of Waveland, Hancock County, Mississippi.

City Attorney Gary Yarborough said that he would speak to the request. Mr. Yarborough said that the request is for the four lots on the SW corner of Terrace Avenue and North Beach Boulevard. The parcels numbers are 161E-0-02-131-134.000. The character in nature of the neighborhood is subject to change and the proposal would allow a restaurant to be developed on that property site. This is an application of The City of Waveland for that re-zoning to allow that perspective use. Mr. Yarborough asked that the zoning commission consider adopting that use to change the zoning as requested.

Chairman Roger Estopinal called for a motion on the request. Jay Fountain moved, seconded by Clarence Harris to recommend that the Board of Mayor and Aldermen approve the request as submitted.
 - b. **Colonial Management Group, LP appeared before the commission** with a request for a conditional use in order to operate an outpatient medical clinic to be located at 407 Highway 90. Legal description: Phase 1 (pt. NE 1/4, 34-8-14) Waveland Professional Plaza, City of Waveland, Hancock County, Mississippi.

Mr. Yarborough said just for the record, Madam Clerk, what is this property zoned C-1, is that correct? Mrs. Gallagher said the zoning on this property is C-3.

Chairman Roger Estopinal called for a motion on the request. Commissioner Jay Fountain moved, seconded by Clarence Harris that the City would not benefit from the proposed use. Commissioners Fountain, Harris and Ortiz voted for the motion. Mr. Yarborough said that since the proposed use fails to meet the first special finding, the second one is irrelevant and application is denied.
14. Motion to approve a request from Ms. Helene Johnson of Fit First Gym to hold a biking event on Saturday, September 13, 2014 along Beach Blvd. in the City of Waveland. Ms. Johnson said that one lane would be kept open to through traffic during the event.

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15. Motion to approve travel for the following as listed: (Items a-c)
 - a. Court Clerk Rhonda Cummings to attend the Statewide Seminar for Mississippi Municipal Court Clerks in Jackson, MS. Cost to the City will be lodging for 2 nights, 2.5 days per diem and use of a City vehicle. (Cost of lodging (up to \$85.00 per night will be reimbursed by the MS. Judicial College).
 - b. Personnel Director Kristina Quintini and Comptroller Linda Elias to the Handsboro Community Center in Gulfport on August 6, 2014 for PERS Employer Training. Only cost to the City will be use of City vehicle.
 - c. Election Municipal Executive Committee Members (1 Democratic & 1 Republican) (Mandatory per Secretary of State), to Jackson, MS. for the Municipal Elections Certification Session for Special Charters to be held August 14, 2014 from 9:00 am to 5:00 pm. Cost to the City will be 1 night lodging for each, 2 days per diem, and mileage.
16. Motion to authorize Kristina Quintini to sign Purchase Requisitions and Ms. Carol Cheney to sign Purchase Requisitions and Purchase Orders.
17. Motion to approve \$9,000.00 to be paid from committed funds as the additional donated funds amount needed to start and pay for the City Hall Mural, of which the Mississippi Arts Commission Grant is paying \$4,500.00.
18. Motion to advertise for 100, 6' to 8' Washingtonia palm trees for municipal landscaping purposes.
19. Motion to approve lease agreement for Court Room space at Choctaw Shopping Center; City Attorney to draft lease agreement. (See sample lease provided by Alderman Stahler)
20. Discuss construction of stage at MLK Park on Herlihy Street. Bid was approved at 7/16/14 Board meeting pending contract preparation by City Attorney. (Alderman Geoffrey)
21. Motion to approve a request from Fire Chief Mike Smith to hire the following part-time Firefighters at a rate of \$9.00 per hour pending passage of drug test, being listed: (Items a-d)
 - a. Mr. Joey King
 - b. Mr. Brice Garber
 - c. Mr. Tony Johnston
 - d. Chris Levandoski
22. Motion to approve a request from Judge Preston J. Mauffray to increase the Affidavit Withdrawal fee from \$50.00 to \$100.00.
23. Ratify purchase from the Committed Fund of a plaque from Sewah Studios, Inc. in the amount of \$2,075.00 dedicated to the volunteer efforts during and after Hurricane Katrina.
24. Ratify purchase from the Committed Fund of one monument from Hancock Monument Co. (J.E. Loiacano) dedicated to those Waveland citizens who lost their lives in Hurricane Katrina; in the amount of \$3,690.00
25. Motion to approve an agreement in the amount of \$2,200.00 plus travel, with Orion Planning Group (Robert L. Barber) to assist Mr. Laurence Leyens with assessment of the current development code and increasing the capacity of the Planning Commission to offer well executed development review to provide long term economic gains in the City.
Mayor Garcia & Alderman Stahler to provide explanation.
26. Motion to approve Change Order No. 7 from David Rush Construction in the amount of \$2,283.00 for permit costs related the construction repairs for the Veterans Memorial.
27. Motion to approve Contract Amendment No. 3 with Compton Engineering for additional engineering services at a cost of \$3,300.00; this regarding the Veterans Memorial Repairs Project.
28. Motion to approve Software Support Agreement Addendum with required signatures for FY 2014-2015 between the City of Waveland and Delta Computer Systems, Inc.
29. Motion to approve Annual Renewal Support Agreement with Universal Com*One, including required signatures, for telephone/internet, computer hardware support, etc. for FY 2014-2015.

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30. Motion to approve Agreement between the City of Waveland and Election Systems & Software, LLC (ES&S) for the rental of voter tabulation equipment and related software and services for upcoming 2014 Municipal Elections.

31. Motion to approve the following invoices submitted by various contractors and vendors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant source, as listed (Items a-n):
 - a. Pay Application #22 from DNP, Inc. in the amount of \$60,982.98 – Waveland Municipal Complex, specifically Fire Station elevator, 307 Coleman Avenue.
 - b. Invoice #19 from BDA, PLLC in the amount of \$1,578.74 – City Hall City Hall Annex; Fire Station elevator at 307 Coleman Avenue.
 - c. Invoice from Butler Snow in the amount of \$916.00 – Legal services related to property closing; HMGP Hazard Mitigation Property Program.
 - d. Payment Request No. 6 from Hensley R. Lee Contracting, as recommended for payment by Digital Engineering in the amount of \$132,583.90 – Jeff Davis/Gulfside Sewer Repair and Paving Project.
 - e. Invoice 214-062-1 from Compton Engineering, Inc. in the amount of \$1,100.00 – Tidelands Reporting.
 - f. Invoice 213-061-13 from Compton Engineering in the amount of \$6,250.00 –Citywide Overlay and Street Paving Project.
 - g. Invoice 213-017-17 from Compton Engineering in the amount of \$945.00 –Garfield Ladner Memorial Pier Repairs Project.
 - h. Invoice 213-017-18 from Compton Engineering, Inc. in the amount of \$600.00 – Garfield Ladner Memorial Pier Repairs Project.
 - i. Invoice 213-016-16 from Compton Engineering, Inc. in the amount of \$467.50 –Waveland Beach Facility Improvements (Veterans Memorial) Project.
 - j. Invoice 213-016-17 from Compton Engineering, Inc. in the amount of \$4,250.00 –Waveland Beach Facility Improvements (Veterans Memorial) Project.
 - k. Invoice No. 702-36-13A from Digital Engineering in the amount of \$16,885.00 – W. Jeff Davis Sewer Improvements Project/ P.O. #1135.
 - l. Payment Application #8 from David Rush Construction, LLC in the amount of \$55,263.50 – Waveland Beach Facility Improvements Project (Veterans Memorial)
 - m. Payment Application #8 from Huey Stockstill, Inc. in the amount of \$84,510.46 – Citywide Road Overlay Project.
 - n. Invoice No. 0075040 from Pickering Engineering in the amount of \$30,919.50 – Citywide Drainage Infrastructure Project.

32. Spread on the minutes the following, as listed: (Items a-b):
 - a. The Honorary Membership granted to the City of Waveland by the Bay-Waveland Garden Club.
 - b. Correspondence from Wetlands Solutions Mitigation Banks as confirmation that the City has purchased 4.78 Mitigation Credits related to the Citywide Drainage Improvements Project.

33. Motion to Adjourn