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**Regular Meeting Agenda
August 6, 2013
6:30 p.m.**

8/5/2013 12:18:21 PM

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Public Comments
5. Mayor's Report
 - 5a. City Attorney's Report
6. Aldermen's Comments
7. Motion to approve the Minutes of the following: Regular Meeting of July 2, 2013, Blighted Properties Public Hearing of July 2, 2013 and Regular Meeting of July 18, 2013.
8. Motion to approve the RSVP Claims.
9. Motion to approve invoices submitted by Bayou Caddy Utilities (City Attorney to provide invoices).
10. Motion to approve the Docket of Claims dated August 6, 2013.
11. Representatives of the Waveland Community Coalition to discuss painting the walls at the foot of Waveland Avenue at the Beach.
- ~~12. Mr. Laurence Leyens with Urban Planning Consultants to address the Board relative to Economic Development. Moved to meeting agenda of 8/21/13~~
- 12a. Motion to advertise for construction bids related to Garfield Ladner Memorial Pier Repair Project... re: Hurricane Isaac damages.
- 12b. Motion to discuss and take action on bids received 7/18/13 for the Business Incubator: 'Intent to Lease City Property.
13. Court Clerk Rhonda Cummings to update the Board on the collection of Court Fines and Fees.
14. Motion to agree for the redistricting plan presented herewith to be presented at a public hearing to be held (date). *Board to determine date.* City Attorney to advise time frame required for publishing requirements.
15. Spread on the Minutes correspondence dated 7/23/2013 from the National Weather Service recognizing the City of Waveland as a *Storm Ready Community*.
16. Due to the potential sale of the Hope Haven Home on Herlihy Street, Mr. Terry Latham requests the Board of Mayor and Aldermen to waive \$2,000 of the tap and deposit fees to hookup water and sewerage to their storage building located on adjacent lots next to their old property on Herlihy. (\$600.00 each for water and sewer + \$84.00 tax; in addition to \$500.00 deposit each for water and sewer (light commercial) + \$15.00 connection fee and \$1.05 tax) (Total cost of \$2,300.05)
17. Discuss the Museum Agreement between the City of Waveland and the Hancock County Community Development Foundation concerning the Ground Zero Museum at Waveland's Community Center, as provided by City Attorney Gary Yarborough.
18. Motion to approve travel for the following as listed: (Items a-c)
 - a) Police Chief David Allen and Investigator Mat Sekinger to attend the 25th Annual Crimes Against Children Conference in Dallas, Texas August 12-15, 2013. Cost to the City will be for each: 4 nights lodging at a total cost of \$627.00, each per diem for 5 days, and use of a City vehicle. (Lodging and per-diem will be reimbursed by the Attorney General's Office upon return and submission of the receipts). The Attorney General's office has offered to pay the \$465.00 registration fee for each.

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- b) Officer Chance Seals to attend the Full-Time Police Academy August 4, 2013 thru October 18, 2013. Cost to the City will be a reimbursable fee of \$3,000.00 and use of a City police vehicle. **(on current docket)**
 - c) City Clerk Lisa Planchard and Deputy City Clerk Tammy Fayard to attend the 2013 Fall Session of the Certification Program for Municipal Clerks, Tax Collectors and Deputies in Hattiesburg, Mississippi October 9-11, 2013. Cost to the City would be for each a registration fee of \$200.00, lodging for 2 nights, 3 days per diem and use of a City vehicle.
19. Motion to approve the Addition of Addendum to Employee Handbook dated 8/6/13 to allow employees to Donate Accrued Earned Time to Other Employees.
 20. Motion to waive the Board's self-imposed purchasing bid cutoff of \$15,000 and use State Purchasing law Miss. Code Section §31-7-13 bid cutoff of \$50,000 (i.e. – advertise and obtain bids for purchases over \$50,000) to repair the four sewer lines at Duthu & St. Joseph, Sycamore & Herlihy, Mars & St. Joseph, and Turner & 6th for a total cost of \$47,366.50.
 21. Motion to approve the acceptance of a Grant Award (Project Number 14-OP-354-1) from the Mississippi Office of Highway Safety Occupant Protection/Department of Public Safety (Occupant Protection/Seat Belt Enforcement Grant) for FY 2014 in the amount of \$15,075.00
 22. Motion to approve renewal of the annual Maintenance Agreement with Universal ComOne, LLC. in the amount of \$14,418.00 for complete support of up to 15 workstations, 2 servers and 2 networks.
 23. Motion to consider and approve Hemphill Construction Company, Inc. as lowest, best, and most responsive bid and authorize the Notice of Award for the Fluoridation Improvements to the City's wells as recommended by WGK Engineers and Surveyors of Clinton, Mississippi. Bid was in the amount of \$136,880.00 for which there will be no cost to the City of Waveland; this is being paid for by the State of Mississippi.
 24. Motion to approve Change Order 15 for the Fire Station- Bourgeois St. Project No. R-109-379-01-KCR in the amount of \$199,841.20 pending MDA approval, as submitted by D.N.P. and recommended by Digital Engineering, for the placement of an elevator at the Fire Station on Coleman Avenue. City Attorney to advise whether Contractor's Performance and Payment Bonds will need to be increased by the amount of said Change Order.
 25. Motion to approve Amended Lease Agreement with Mississippi Secretary of State to include area of the volleyball project. City Attorney Gary Yarborough to provide Amended Lease Agreement.
 26. Motion to approve the Memorandum of Understanding with Hancock County Board of Supervisors for the Beach Volleyball Courts and related lighting, as requested by Mr. Mickey Lagasse with Compton Engineering.
 27. Motion to approve advertising for bids for the construction of the Beach Volleyball Courts on the Beachfront as presented by Mr. Mickey Lagasse with Compton Engineering.
 28. Motion to approve the following related to the purchase of the 15' easement from Mr. Daryl Rito in the amount of \$5,076.00 related to the Water System Extension-Annexed Area (Master Tie in) Project –and authorize signatures thereon as listed: (Items a-d)
 - a) Certificate of Just Compensation
 - b) Summary Statement, Basis for Offer of Just Compensation
 - c) Resolution Authorizing Establishment of Just Compensation & Sign Certification
 - d) Formal Offer to Purchase Real Property Letter dated 8/8/13 to Mr. Daryl Rito
 29. Motion to discuss and consider approving the Memorandum of Understanding between the City of Waveland and Hancock County, acting by and through its Board of Supervisors that the City of Waveland shall receive two (2) trailer mounted generators provided under the Hazard Mitigation Grant Program.
 30. Motion to approve 1 proposed contract modification request with BDA (Bolton, Dunn & Associates), LLC on the Fire Station - Coleman Avenue at an increase of \$18,185.55 for professional architectural services for change order #15 (with DNP, Inc) related to the new

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elevator tower and elevator for the Coleman Avenue Fire Station, as recommended for approval by Digital Engineering.

31. Motion to discuss and consider bids received 7/18/13 related to the Veterans Memorial Construction Project.
32. Motion to approve Budget Modification No. 10, Project #R-118-379-06-HCCR related to the Water System Extension -Annexed Area (Master Meter Tie In) Project.
33. Motion to approve payment to Earthworks Design their invoice balance of \$22,000.00 for the Coleman Avenue Landscaping Project; City of Waveland awaiting MDA reimbursement from CDBG Project. **(on current docket)**
34. Motion to approve advertising for construction bids pending Army Corp. of Engineers final approval of the 4 projects listed below: Jeff Davis/Gulfside Sewer and Paving Projects as listed specifically (Items a-d):
 - a) West Jeff Davis Avenue Sewer Improvements Project.
 - b) East Jeff Davis Avenue Sewer Improvements Project.
 - c) Jeff Davis Avenue Connector Sewer and Paving Project.
 - d) Sewer System Improvements Project – Gulfside Street.
35. Motion to approve the following invoices submitted by various contractors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant sources, as submitted by Recovery Manager, Brent Anderson as listed, (Items a-l):
 - a) Invoice from Murphy Appraisal Services, LLC. for appraisal in the amount of \$1,500.00 related to the 15' Utility Servitude/Easement being acquired from Mr. Darryl Rito in Bayou Lacroix Subdivision (Water System-Annexed Area, Master Meter Tie-In Project).
 - b) Invoice from Poulos-Hebert & Associates for review appraisal in the amount of \$600.00 related to the 15' Utility Servitude/Easement being acquired from Mr. Darryl Rito in Bayou Lacroix Subdivision (Water System-Annexed Area, Master Meter Tie-In Project).
 - c) Pay Request from GM&R in the amount of \$24,598.17 – Central Fire Training Facility and Drafting Pit.
 - d) Invoice No. 0072610 from Pickering Firm, Inc. in the amount of \$50,149.00 – HMGP Citywide Drainage Infrastructure Project.
 - e) Invoice 0073162 from Pickering Firm, Inc. in the amount of \$40,528.00 – Citywide Drainage Infrastructure Project.
 - f) Invoice X17327996 from AMEC Environment and Infrastructure, Inc. in the amount of \$400.29 – Citywide Drainage Improvements Project (HMGP).
 - g) Invoice 201-150-36 from Compton Engineering in the amount of \$1,100.00 – Tidelands Semi-Annual (June) Report (Preparation and Submittal)
 - h) Invoice 213-016-1 from Compton Engineering in the amount of \$700.00 –Beach Facility Improvements. (Surveying)
 - i) Invoice 213-016-2 from Compton Engineering in the amount of \$17,325.00 – Beach Facility Improvements. (Design- Veterans Memorial Repair Project)
 - j) Invoice 213-017-5 from Compton Engineering in the amount of \$5,000.00 – Garfield Ladner Memorial Pier Repairs Project, Design services.
 - k) Invoice 213-058-1 from Compton Engineering in the amount of \$5,701.25 – Beach Volleyball Facility and Lighting. (Professional Services).
 - l) Invoice 213-060-1 from Compton Engineering in the amount of \$866.25 – Subdivision Review (Camille Circle Subdivision).
36. Motion to approve the following as surplus property and approve for asset disposal from the Comptroller's office: 1 wooden chair (broken), Inventory #00122 and 1 computer monitor, Inventory #0067.
37. Spread on the minutes the following as listed (Items a-c):
 - a) Donation of \$500.00 from Keep Mississippi Beautiful.
 - b) Resignation of Mr. Dave Segrave as the Ward 2 Representative on Civil Service Board and appoint Mrs. Myra Sager in his place.
 - c) Request for Cash Reimbursements as listed (Items 1&2):
 1. No. 42, Project #R-118-379-06-HCCR in the amount of \$1,450.00 – Water System Improvements - Annexed Area Project.
 2. No. 43, Project #R-118-379-06-HCCR in the amount of \$600.00 – Water System Improvements - Annexed Area Project.

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38. Motion to consider Executive Session to prompt a closed discussion regarding potential litigation Surplus/Scrap-Sale issues, Bean Excavating.
39. Motion to enter Executive Session regarding potential litigation Surplus/Scrap-Sale issues, Bean Excavating.
40. Motion to exit Executive Session with no action taken.
41. Adjourn.