

**\*Please Silence your cell phones**  
**\*Please give your name before**  
**speaking into the microphone**

**Regular Meeting Agenda**  
**November 3, 2014**  
**6:30 p.m.**

10/31/2014 4:23:45 PM

1. Pledge of Allegiance
2. Moment of Silence
3. Public Comments
4. Roll Call
5. Mayor's Report
6. Attorney's Comments
7. Aldermen's Comments
8. Motion to approve the Minutes of the Meeting of October 22, 2014 as submitted.
9. Motion to approve the RSVP Claims as submitted.
10. Motion to approve the Docket of Claims dated November 3, 2014 as submitted.
11. Ms. Bernie Cullen with Keep America Beautiful will be present to announce the "Spirit of Waveland Beautification Awards".
12. Mr. Rodney Davis and Ms. Kathy Walker from Delta Water to provide Board with water billings/meters update.
13. Engineer Bruce Newton with Digital Engineering to discuss and update the Board on the Master Meter Connection Project.
14. **Regan Kane, representing Hancock Bank, appeared before the commission** with a request for a variance from the required lot frontage and square footage required in order to divide a parcel into two separate parcels. Each parcel would consist of 8,617 square feet and have a frontage of 78.25 feet. There are two single family residences on this property that at the time of construction it was two separate parcels. The property is located at 6051 and 6055 Monroe Street in the annex area. Legal description: Block Q lots 9-11, Bayou LaCroix Estates, City of Waveland, Hancock County, Mississippi.  
  
Jay Fountain moved, seconded by Mike Kopke to recommend that the Board of Mayor and Aldermen approve the request as submitted. After a unanimous vote by all members present, in favor of the motion, Chairman Roger Estopinal declared the motion carried.
15. Motion to add Friday November 28, 2014 to the 2015 FY Holiday Schedule as proclaimed by Governor Phil Bryant October 23, 2014.
16. Motion to approve Legal Retainer Agreement between the City of Waveland and Mr. Gary Yarborough and the Yarborough Law Firm effective November 4, 2014 that will cover all litigations and appeals currently pending which may involve anticipated, threatened or potential litigation, contractual disputes, contractual drafting, negotiation of contracts with third parties, and the like.

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20. Motion to approve Budget Mod #22, R-109-379-02-KCR and closeout package for City Hall/ City Hall Annex Project to adjust the leverage budget to reflect the exact amount of funds expended. Ms. Lyn Powers, Horne Group, will be present to discuss and answer questions.
21. Motion to approve the following invoices submitted by various contractors and vendors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant source, as listed, (Items a-f):
  - a. Payment Request No. 9 from Hensley R. Lee Contracting, Inc. in the amount of \$89,614.93 – Jeff Davis/Gulfside Sewer Improvements and Paving Project. Digital Engineering recommends approval for payment.
  - b. Payment Request No. 3 from Hensley R. Lee Contracting Inc. in the amount of \$40,078.60 – Water system Extension – Annexed Area Master Meter Connection. . Digital Engineering recommends approval for payment.
  - c. Invoice 0075536 from Pickering Firm, Inc. in the amount of \$5,172.30 – HMGP, Citywide Drainage Infrastructure Design, Bidding and Construction Project.
  - d. Invoice 702-38-15A from Digital Engineering in the amount of \$9,457.67 – Jeff Davis Connector Sewer and Paving Project.
  - e. Invoice 702-37-15A from Digital Engineering in the amount of \$8,954.56 – E. Jeff Davis Sewer System Improvements Project.
  - f. Invoice 702-36-16A from Digital Engineering from Digital Engineering in the amount of \$1,750.00 – W. Jeff Davis Sewer System Improvements Project.
22. Spread on the Minutes the following as listed, (Items a-d):
  - a. Takeover agreement between the City of Waveland and Ohio Casualty Insurance Company for the completion of the Police Station building.
  - b. Request for Cash Reimbursement, #R-118-379-06-HCCR in the amount of \$1,375.00 from MDA related to the Water System Extension – Annexed Area Connection Project.
  - c. Resignation of Ms. Kristina Quintini effective October 23, 2014.
  - d. Hire of Ms. April Chevis as HR Director/Privilege License Clerk at an annual salary of \$27,000.00 pending passage of drug test.
23. Motion to adjourn.

