

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in regular session at the Waveland City Hall Board Room 301 Coleman Avenue, Waveland, MS. on June 18, 2014 at 6:30 p.m. to take action on the following matters of City business.

ROLL CALL

Mayor Garcia noted for the record the presence of Aldermen Stahler, Geoffrey, Lafontaine and Kidd, along with City Clerk Lisa Planchard and City Attorney Gary Yarborough.

PUBLIC COMMENTS

Re: Ms. Theresa Ehrlich presented the Board with a request to offer Court Collection services using a rotation system between her company and the current company being used by the City.

Re: Ms. Mikelle Tingstrom-Williamson requested, with regard to the 2015 budget, that Police, Fire and Utility departments be brought back to full staff.

Re: Mr. Jeremy Burke invited everyone to the Waveland Civic Association & CCA Fishing Rodeo scheduled this weekend (June 20-22, 2014). He also mentioned that there would be a Volleyball tournament this weekend at the Volleyball complex. Mr. Burke asked, with regard to vendors, "I know it's a County Beach Ordinance, but it's going to be in the City of Waveland and the City of BSL city limits; are they (vendors) going to be required to have a Waveland business license." He said that since the vending will affect Waveland resident's quality of life, he would like to see Waveland issue the business licenses to benefit from the associated retail tax revenue.

**MAYOR'S REPORT/PUBLIC WORKS/STREETS DEPARTMENT/PERSONNEL/
PROCLAMATION (EXHIBIT A)**

Re: Hire Kevin Whitney as Seasonal Employee

Spread on the Minutes the hire of Kevin Whitney as a seasonal employee at \$9.00 per hour, Streets Department, effective 6/4/14. (One of the two new seasonal positions approved by Board 4/16/14).

Re: Resignation of Travis Necaise from Streets Department

Spread on the Minutes the resignation of Travis Necaise from the Streets Department effective 6/5/14.

Re: Move Kevin Whitney from Seasonal to Full-time Streets Department Employment

Alderman Geoffrey moved, seconded by Alderman Lafontaine to move Kevin Whitney from seasonal to full-time, Streets Department, at current pay rate (\$9.00) effective 6/23/2014. **Note to the Minutes:** Mr. Anderson, Public Works Director, will be hiring all new hires as seasonal and transferring to full-time after a successful trial work period as he determines.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

PROCLAMATION/HOSPITALITY & RESTAURANT ASSOCIATION/MS GULF SEAFOOD TRAIL

Re: Proclamation with the Hospitality and Restaurant Association Increasing Awareness about Gulf Seafood

Alderman Stahler moved, seconded by Alderman Kidd to approve Proclamation presented by the MS. Hospitality & Restaurant Association establishing the MS. Gulf Seafood Trail to increase awareness about authentic wild-caught Gulf seafood and to encourage residents & visitors to ask for Gulf seafood menu items. **(EXHIBIT B)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

PERSONNEL/STREETS DEPARTMENT/SEASONAL LABOR
Re: Hire Darryl Antoine in the Streets Department

Alderman Lafontaine moved, seconded by Alderman Kidd to hire Darryl Antoine as seasonal laborer for the Streets Department at the rate of \$9.00 per hour pending passage of drug test, as recommended by Public Works Director Brent Anderson.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

MAYOR'S REPORT (Continued)

Re: Thanked Mississippi Power Company and the Hancock County Chamber of Commerce for presenting the "Coffee with the Mayor" event. The event was very well attended.

Re: Mentioned that on Friday June 13th he and Alderman Stahler received an email from Mr. Ken P' Pool with the Department of Archives and History notifying the City that the Old Waveland School has been listed on the National Parks Service Registry of Historical Places as of June 2, 2014.

ATTORNEY'S COMMENTS:

There were no comments by City Attorney Gary Yarborough.

ALDERMEN'S COMMENTS:

Re: Alderman Stahler:

- Commented on the "Coffee with Mayor" event held this morning, commending the Mayor and Fire Chief Mike Smith for the Mayor's Power Point presentation. It was a full house and Mayor Garcia did an excellent job.
- The Museum will be open regular hours every Tuesday, Friday and Saturday from 10 a.m. to 3 p.m. Alderman Stahler said they are looking for volunteers to help man the Museum for tours.
- The Walmart Foundation has given the Museum \$2,000.00 for whatever is needed.

Re: Alderman Geoffrey:

There were no comments by Alderman Geoffrey.

Re: Alderman Lafontaine:

- Asked whether anyone knew of a Beach Home Owners Association in Waveland.
- Reminded everyone that Thursday evening is the Economic Development Workshop, but we also have the Cruisers on Coleman Avenue so parking may be a little tight in the front of City Hall.

Re: Alderman Kidd:

- Has 4 blighted homes he would like to submit that are in need of attention.

MINUTES

Re: Minutes of the Regular Meeting of June 3, 2014

Alderman Geoffrey moved, seconded by Alderman Lafontaine to approve the Minutes of the Meeting of June 3, 2014 as submitted.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

RSVP

Re: Claims

Alderman Kidd moved, seconded by Alderman Lafontaine to approve the RSVP Claims as submitted.
(EXHIBIT C)

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

DOCKET OF CLAIMS

Re: Claims

Alderman Stahler moved, seconded by Alderman Geoffrey to approve the Docket of Claims dated June 3, 2014 as submitted. **(EXHIBIT D)**

001 Fund – 851 to 907

099 Fund – None

100 Fund – 27

101 Fund – None

102 Fund – 26

103 Fund – 24 to 27

104 Fund – None

105 Fund – None

124 Fund – None

125 Fund – 25

126 Fund – 29

127 Fund – None

200 Fund – None

313 Fund – 19

400 Fund – 383 to 405

601 Fund – None

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Voting Nay: None

Absent: None

AMENDED BUDGET/BUDGET FY 2014

Re: Amended Budget for FY September 30, 2014

Alderman Stahler moved, seconded by Alderman Kidd to approve the Amended Budget for FY September 30, 2014, as presented. **(EXHIBIT E)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Voting Nay: None

Absent: None

PERSONNEL/EMPLOYEE HANDBOOK/HANDBOOK/UTILITY EMPLOYEES

Re: Amendment to Employee Handbook for the Use and Custody of City Equipment/Property

Alderman Lafontaine moved, seconded by Alderman Geoffrey to approve amendment to the City of Waveland Employee Handbook regarding the responsibility of city employees regarding use & custody of city equipment on their job; preparation by City Attorney to comply with law. **(EXHIBIT F)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Voting Nay: None

Absent: None

GRANTS/POLICE DEPARTMENT/MS STOP VIOLENCE AGAINST WOMEN PROGRAM GRANT

Re: MS STOP Violence Against Women Program Grant in the amount of \$45,951.00

Alderman Stahler moved, seconded by Alderman Lafontaine to approve *MS STOP Violence Against Women Program Grant* (Project Number 13SL3541) in the amount of \$45,951.00. This is a 75/25% Federal Funded Grant effective July 1, 2014 through June 30, 2015 to assist in paying investigator salaries. Current fiscal year has been budgeted for as will the 09/30/2015 fiscal year budget. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Voting Nay: None

Absent: None

CONTRACTS/COURT DEPARTMENT

Re: Approve Contract with Alternative Sentencing and Arrest Programs (ASAP)

Alderman Kidd moved, seconded by Alderman Geoffrey to approve the annual contract with Alternative Sentencing and Arrest Programs (ASAP), Inc. for the term June 19, 2014 to June 19, 2015. (Judge Preston Mauffray and Court Clerk Rhonda Cummings interviewed and reviewed both collections proposals. **(EXHIBIT H)**

During discussion, Judge Mauffrey informed Board members that he presented a letter with his recommendation. City Attorney asked that this letter dated 06/16/2014 be attached as an Exhibit to this motion by the Board.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Voting Nay: None

Absent: None

INVOICES/CITY HALL-CITY HALL ANNEX/CITYWIDE DRAINAGE IMPROVEMENTS PROJECT/DRAINAGE PROJECT/BEACH FACILITY IMPROVEMENTS PROJECT/VETERANS MEMORIAL/JEFF DAVIS CONNECTOR SEWER AND PAVING PROJECT/EAST JEFF DAVIS SEWER IMPROVEMENTS PROJECT/JEFF DAVIS-GULFSIDE SEWER PROJECTS

Re: Payment of Invoices by Various Contractors (EXHIBIT I)

Alderman Lafontaine moved, seconded by Alderman Geoffrey to approve the following invoices submitted by various contractors and vendors and recommended to be placed in line for payment consideration contingent upon receiving funding from grant source, as listed (Items b - g), (Item a-removed):

- ~~a. Invoice #19 from BDA, PLLC (Architect Buzzy Bolton) in the amount of \$1,578.74 – Fire Station, Coleman Avenue. – **Removed by Board**~~
- b. Pay Application #21 from DNP, Inc. in the amount of \$33,190.63 – City Hall/City Hall Annex (Waveland Municipal Complex).
- c. Invoice 0074797 from Pickering Firm, Inc. in the amount of 27,235.00 – Drainage Infrastructure Design, Bidding and Construction (Citywide Drainage Project)
- d. Invoice 3699032114 from Beta Group in the amount of \$1,770.10 as recommended for payment Compton Engineering – Waveland Beach Facility (Veterans Memorial).
- e. Invoice 3699060414 from Beta Group in the amount of \$1,906.70 as recommended for payment Compton Engineering – Waveland Beach facility Improvements Project (Veterans Memorial).
- f. Invoice 702-38-11A from Digital Engineering in the amount of \$12,511.95 – Jeff Davis Connector Sewers and Paving Project.
- g. Invoice 702-37-11A from Digital Engineering in the amount of \$6,290.20 – E. Jeff Davis Sewer System Improvements Project.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine, and Kidd

Voting Nay: None

Absent: None

PUBLIC WORKS-WATER /REQUEST FOR CASH REIMBURSEMENT/TIDELANDS FUNDS/BEACH FACILITY IMPROVEMENTS PROJECT/VETERANS MEMORIAL/REVENUE AND EXPENSITURES REPORT

Spread on the minutes the following, as listed: (Items a –d):

- a. Approval of request by Mr. Poindexter of 139 Lakewood Drive to turn on 2 water meters on City median across the street from his home to care for Community Fruit Trees. **(EXHIBIT J)**
- b. Request for Cash Reimbursement #18 from Tidelands in the amount of \$105,371.62 for the Waveland Beach & Veterans Memorial Improvements Project. **(EXHIBIT K)**
- c. Fox/Everett Inc. has joined HUB International Limited to operate as Fox/Everett a HUB Company. **(EXHIBIT L)**
- d. Revenue and Expenditures Report for the Month of May 2014. **(EXHIBIT M)**

EXECUTIVE SESSION

Re: Pending Litigation: Court and Police Departments

Alderman Lafontaine moved, seconded by Alderman Kidd to consider Executive Session to prompt a closed discussion regarding pending litigation in the Court and Police Departments.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

Alderman Geoffrey moved, seconded by Alderman Kidd to enter Executive Session regarding pending litigation in the Court and Police Departments.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

Alderman Lafontaine moved, seconded by Alderman Geoffrey to exit Executive Session with action taken.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

**GARFIELD LADNER MEMORIAL PIER/PIER/BROWN AND MITCHELL ENGINEERS
Re: Authorize City Attorney to retain Brown and Mitchell for Engineering Services related to Pier**

Alderman Lafontaine moved, seconded by Alderman Geoffrey to authorize City Attorney to retain Brown and Mitchell for Engineering services related to the Garfield Ladner Memorial Pier for an amount not to exceed \$5,000.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

ADJOURN

Re: Adjourn Meeting at 7:12 p.m.

Alderman Stahler moved, seconded by Alderman Kidd to adjourn the meeting at 7:12 p.m.

A vote was called for with the following results:

Voting Yea: Stahler, Geoffrey, Lafontaine and Kidd

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Garcia on July 3, 2014.

Lisa Planchard
City Clerk

The Minutes of June 18, 2014 have been read and approved by me on this day the 3rd day of July, 2014.

David A. Garcia
Mayor